STEP-BY-STEP GUIDE TO APPLY TEXAS – FALL 2025

For Dual Credit Students at Collin College

CREATE AN ACCOUNT



Click "Create a Free Account." Use a personal email address you will have access to (do not use your ISD email address).

STEP I: FIND THE RIGHT APPLICATION

High school status
On this page, let us know if you are in middle or high school currently and if you are applying for dual credit. We use your response to determine which application you should use.
Are you currently in high school or middle school? •
Do you plan to apply to an undergraduate program, dual credit program, or both?
O Undergraduate program
• Dual credit (e.g., taking college courses for credit while in high school)
O Both (more common for 12th grade students)
Back to dashboard Next

STEP I: FIND THE RIGHT APPLICATION

Course history
On this page, enter information about previous college credit you earned. We use this to determine if you are applying as a first-year, transfer, graduate, or other type of student.
Have you ever taken college courses? *0 YES NO
Do you plan to apply to an undergraduate program, graduate program, or both? *
O Undergraduate program
O Both
Back

- Question 1: Select "Yes" if you've taken college courses (AP does NOT count)
- Question I: Select "No" if you have NOT taken college courses
- Question 2: Select "Undergraduate Program"
- Select "Next"

COMPLETE STEP I: FIND THE RIGHT APPLICATION

Oreat job!

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You've completed the first step in applying to a school! Based on your answers, these are the types of applications you're eligible for:

Undergraduate (4 year)

Apply to complete a Bachelor's degree as a first-year US student.

Undergraduate (2 year)

Apply to complete an Associate degree or career certificate program as a firstyear US student.

Not seeing what you expected? If the results don't include a type you were looking for, <u>update your responses</u>,

You can also learn how your responses determine your eligibility.



- You should see this screen once you've completed your Preliminary Questions
- Click "Start Core Questions"

- Begin with the "About You" section
- Fill this information out to the best of your ability

Core Questions	About you
About you	
O Your name	
O Contact	
O Background	Horo's what to expect
Military status	nere s wild to expect.
O Foster care	To begin, we ask for your name, background, and other personal information. Schools need this information to contact you, track documents, and determine financial aid. Schools may use this
Ø Language	information when evaluating your application.
Household	1 - Your name Information such as first, last, middle, and preferred names
C Education and testing	2 • Contact Contact information including phone, email, and address
Activities and achievements	3 Background
	Demographic information like gender, ethnicity, and race
	4 · Military status
	Questions related to you and your parent/guardian's military service (it applicable)
	5 - Foster care Questions related to time spent in foster care (if applicable)
	6 • Language Details about what languages you speak fluently in addition to English (if applicable)

Core Questions	Household	
About you	nousenoid	
Household		Once you complete
Parents or guardians		the "About You"
Emergency contact	Here's what to expect:	section, you'll
O Texas residency	In this section, we ask about your household. This includes questions about your parents or guardians,	continuo onto tho
Family obligations	emergency contacts, and residency status. Schools may use this information when evaluating your application.	"Household" Section
• Family information		Tiousenoid Section
	1 - Parents or guardians	
Education and testing	Questions about their contact information, education level, and income	Fill this information
	2 • Emergency contact	out to the best of
Activities and achievements	Contact information for who schools should reach out to in an emergency	your ability
	3 · Texas residency	your admity
	Questions related to where you live and you or your parent/guardian's tax information	
	4 • Family obligations	
	Questions about commitments you have to support your family or household	
	5 - Family information	
	Questions about immediate family (if applicable)	

Core Questions	Education and testing
About you	
Household	
Education and testing	
High school information	Here's what to expect:
O College history	In this section, we ask about the high school and college classes you've taken. Your educational details may be used when evaluating your application.
 Advanced certifications 	
O Entrance exams	 High school information Questions related to your high school course work and graduation
Activities and achievements	2 - College history
	Information about college courses taken and degrees earned (if applicable)
	3 - Advanced certifications
	Details on your preprofessional program and teaching certification interest (if applicable)
	4 · Entrance exams
	Questions related to college entrance and foreign language exams taken (if applicable)

• Once completing the "Household" section, you will move onto the "Education and Testing" section

- Begin typing in the name of your high school
- If you are a homeschool student, select "HOME SCHOOLED null, TX (US)"

Search	tor your high school/secondary school *
	Search for your high school
	I can't find my school
Expec	red graduation date *
mm	/dd/yyyy 🗖

Make sure you accurately enter your expected **HIGH SCHOOL** graduation date



COMPLETE STEP 2: CORE QUESTIONS

Øreat job!

Step 1: You Found the Right Application.

Use the application type(s) listed on your dashboard to apply to the school of your choice.

Step 2: You finished your Core Questions.

You may need to come back and answer questions you skipped before submitting your application.



Once you complete Step 2: Core Questions, you'll move onto Step 3: Search for Schools

STEP 3: SCHOOL SEARCH

School Search The school search allows you to find colleges and universities to apply to using ApplyTexas. You can search by school name or filter based on semester, application type, and more.	
Adve more questions about schools? Use the Program Explorer from My Texas Future to find more information on average tuition, enrollment, and programs offered by different schools. Q. Collin College	 Type "Collin College" into search bar
Collin College 🛞 V More filters Show only relevant application	• Select "Collin College"
Collin College Undergraduate (two - year) Fall 2025	
App deadline App opens Avg. tuition 1 Graduation rate 1	
Nov 08, 2025 Sep 01, 2024 \$1,910 35%	Make sure you find "Fall 2025"
<u>Save for later</u> <u>View details</u> →	 Select "View Details"

Collin College			
Public university			
C <u>Collin College</u>	Collin College 2200 W University PO Box 8001 McKinney, TX 75070-8001	admissions@collin.edu	6 <u>972-377-1710</u>
Undergraduate (2 yea	r) • Fall 2025 🗸		
Interested in starting a Undergraduc application to Collin College.	ate (2 year) program in undefined? Start an	Save for later	Start your application
•	Click "Start you	[•] application"	

- If you are taking Workforce classes (Welding, HVAC, Construction, etc.), select this as your major
- If you are taking Health Sciences (CNA, Pharm Tech, etc.), select this as your major
- If you are taking regular academic courses:
 - Scroll down to "Dual Credit General Studies Degrees"
 - Select "Associate of Arts Liberal Arts"



Note: You can change your major later

Campus of Interest * Select the campus at which you intend to take the majority of your classes? O Celina Campus O Farmersville Campus O Frisco (Preston Ridge) Campus O iCollin (Fully Online Enrollment) O McKinney (Central Park) Campus O Plano (Spring Creek) Campus O Technical Campus O Wylie Campus Dual Credit on a High School Campus (Other)

- Select "Dual Credit on a High School Campus (Other)"
- You can still take classes at a Collin Campus

 Select "Next" to move onto Step 5: Submit

	⊠ <u>Edit</u>
First choice major: Associate of Arts - Liberal Arts	
School-required questions	<u> Edit Expand</u>
Essays	<u>ि Edit</u> Expand
Transcript information	
You may be able request your official transcript at no cost through the Texas Records Exch on the high school you attended in Texas. You cannot request college transcripts or transcr through this system. Learn more about submitting transcripts	ange (TREx) in ApplyTexas, depending ipts from high schools outside Texas
Select the schools you would like to request official transcripts from for this ap	oplication. You will be able to
Select the schools you would like to request official transcripts from for this an track the status of these transcripts on your dashboard.	oplication. You will be able to
Select the schools you would like to request official transcripts from for this ar track the status of these transcripts on your dashboard.	oplication. You will be able to

STEP 5: SUBMIT

 Once you have read and understood all terms and conditions, mark the two boxes

Step 2 of 3

Terms and conditions

On this page, review the ApplyTexas terms and conditions. Checking the box shows you agree with the terms and conditions outlined in each statement. You must check every box to submit your application. You may print this page for your own records.

Checking the boxes at the end of this page indicates you agree with the statement below and all <u>ApplyTexas Terms and</u> <u>Conditions</u>. You must check both boxes below to submit your application. Please print or save this page for your personal records.

If my application is accepted, I agree to abide by the policies, rules, and regulations at any college to which I am admitted. I authorize the college to verify the information I have provided. I certify that the information I have provided is complete and correct and I understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment, and/or appropriate disciplinary action. I understand that officials of my college will use the information submitted on this form to determine my status for residency eligibility. I authorize the college to electronically access my records regarding the Texas Success Initiative. I agree to notify the proper officials of the institution of any changes in the information provided.

I certify that I have read and understand the statement above and agree to all Terms and Conditions contained in this

ApplyTexas Terms of Service and Data Privacy Policy

I certify that I have read and understand the <u>Requirements and Important Information about Bacterial</u> <u>Meningitis</u>.

STEP 5: SUBMIT

Payment instructions	
Review application Sector and conditions Payment instructions	
On this page, choose how you plan to pay the application fee.	
You will pay the application fee directly to the school. If you wish to change your payment method after submitting, contact the school.	
After you submit your application, you will need to pay the application fee. ApplyTexas does not collect payment. Instead, you need to send payment directly to each school. We will send more detailed payment instructions in your confirmation email.	
Application fee: \$0	• It is FRF
How will you be paying your application fee to this school?	payment
Credit or debit card Accepted cards are:	 Soloct "(
Fee waiver Selecting this option requests a fee waiver for this school. You will need to demonstrate financial hardship to the school to receive a fee waiver.	Select
	• Read an
 I understand my application is not considered complete until I have submitted payment. If I am denied admission, I allow the insitution to share my application with other institutions that offer the same 	• Mark bo
degree program.	
Back	SUBMIT

- It is FREE to apply to Collin (do not send any payment to Collin or any site to apply)
- Select "Credit or Debit Card"
- Read and understand all information on page
- Mark box

STEP 5: SUBMIT

Double check your application was submitted

 You should have received an email with your application ID from "support@applytexas.org"

You can also check on ApplyTexas.org

- Select "Dashboard" in the top right
- It should say "App Submitted" under "Collin College Fall 2025"

Note: If it is not submitted, click the blue arrow to go back into your application



AFTER YOU APPLY

Within 3 business days you will receive:

- An email from Collin College with your College Wide ID (CWID) next steps for registration
- A separate email with your temporary password.
 - Both emails will be sent to the personal email address you used to create this application account.

If you have any questions or problems submitting your application, email <u>DualCredit@collin.edu</u> or call at 469-365-1850