

The District has established a limited open forum for nonschool use of District facilities in accordance with this policy.

The District shall provide equal access to youth groups designated in federal law, including the Boy Scouts, as it provides to other nonschool users of District facilities. [See Patriotic Societies in GKD(LEGAL)]

Scope of Use

The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy.

Approval shall not be granted for any purpose that would damage District property or to any group that has damaged District property.

Note: See the following policies for other information regarding facilities use:

- Use by employee professional organizations: DGA
- Use of facilities for school-sponsored and school-related activities: FM
- Use by noncurriculum-related student groups: FNAB
- Use by District-affiliated school-support organizations: GE

Nonprofit Fundraising

The District shall permit nonprofit organizations to conduct fundraising events on District property when these activities do not conflict with school use or with this policy.

For-Profit Use

The District shall permit individuals and for-profit organizations to use its facilities for financial gain when these activities do not conflict with school use or with this policy.

Campaign-Related Use

Except to the extent that a District facility is used as an official polling place, District facilities shall not be available for use by individuals or groups for political advertising, campaign communications, or electioneering, as those terms are used in state law. Any campaign materials posted on District property in violation of this provision shall be removed.

Scheduling

Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.

Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM]
The Superintendent shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.

Approval of Use	<p>The Superintendent is authorized to approve use of any District facility.</p> <p>Nonschool use of natural grass surfaces at all high school and middle school campuses shall be prohibited.</p>
Exception	<p>No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.</p>
Emergency Use	<p>In case of emergencies or disasters, the Superintendent may authorize the use of school facilities by civil defense, health, or emergency service authorities.</p>
General Conditions	<p>Nonschool use of District facilities by individuals or organizations shall comply with the requirements of all applicable federal and state statutes, regulations, and rules prohibiting discrimination on the basis of race, religion, color, sex, national origin, disability, age, or other classification.</p> <p>All communication with the public by the user shall clearly identify the nature of the activity and the sponsoring organization.</p> <p>Any misrepresentation by an individual or organization or abuse of District property may result in immediate termination of the contract, including immediately vacating the premises and denial of any requests for future use.</p> <p>Applicants shall clearly and accurately specify in the rental or lease request the sponsoring organization; the purpose of the activity; the number and ages of the expected participants; and the name, address, and phone number of the lessee's designated supervisor or representative.</p> <p>Nonschool use of District facilities shall be permitted only after a permit has been issued by the Superintendent. This shall include for-profit nonschool use of unlocked, outdoor recreational facilities used by an individual or organization.</p> <p>Rental contracts must be signed by the primary user. Contracts shall be nontransferable.</p>
Rental Agreement and Liability Insurance	<p>The user shall sign a rental agreement and shall furnish evidence of liability insurance coverage for the event(s).</p> <p>An individual or organization using District facilities shall be required to provide an original certificate of insurance, with the District named as the certificate holder, indicating a minimum \$1,000,000 combined single limit for bodily injury and property</p>

damage liability coverage. In addition, the District reserves the right to determine the acceptability of a carrier regardless of its rating.

The insurance carrier must hold a minimum "A" rating from the A.M. Best Company. However, the District reserves the right to determine the acceptability of a carrier regardless of its rating.

Repeated Use

The District shall permit repeated use by any group or organization for nonschool purposes.

For purposes of the repeated use provision of this policy, long-term use shall be defined as weekly or biweekly use for at least four months. A group or organization wanting to utilize this option must include this information in the request for use so that appropriate provisions can be included in the use agreement.

The group or organization shall also include two letters of reference when submitting the request for long-term use.

Use Agreement

Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.

Fee for Use

Nonschool users shall be charged a fee for the use of designated facilities.

The Superintendent shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.

Exceptions

Fees shall not be charged when District facilities are used:

1. For public meetings sponsored by state or local governmental agencies; or
2. By District employee professional organizations [see DGA].

Required Conduct

Persons or groups using District facilities shall:

1. Conduct business in an orderly manner.
2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products or e-cigarettes on school property. [See GKA]
3. Make no alteration, temporary or permanent, to District property without prior written consent from the Superintendent.

All groups using District facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.